



Claim form - Expatriate

In case of luggage delay, damaged luggage or loss the following documents must be attached:

- Travel certificate / airline tickets
- Documentation from the airline (PIR report / loss declaration)
- Documentation for the articles (e.g. purchase receipt or statement of account)

In case of theft:

- Police report
- Documentation for lost objects

Please always remember to specify your claim for compensation:

- Example: "Samsonite suitcase, bought 2005, model XYZ, purchase price 1000 DKK"

If you have been in contact with the alarm center, please add your case number from the alarm center here:

Please fill in all fields. As soon as we receive all relevant information, we can start processing your claim. Not before.

1. Your insurance information

Company:	Policy number:	
	Expatriate short term	Expatriate long term
	If the incident happened while on business trip/holiday , please fill out	
	Departure date: ____ / ____ yr ____	
	Return date: ____ / ____ yr ____	
	Travel destination: _____	
Your name:	Your social security number/date of birth:	
Your Address:	Zip code/postal code:	City:
Country:	Your Tel. work/ private:	Your e-mail:

2. Who is the claim concerning?

Myself Other person

If the claim concerns another person, please fill out these fields:

Your relation to the person who suffered the loss:		
His/ her name:	His / her social security number/date of birth:	
Address (if not same as yours):	Zip code/postal code:	City:
Country:	Tel. work/ private:	E-mail:

3. Information about the incident

When did the incident occur? _____ / _____ yr _____ at (0-24) _____ o'clock
In which country did the incident occur? _____

4. Please state the nature of the claim

Theft, burglary, open theft or robbery	Delayed luggage	Fire-, storm- and water damage
Lost luggage	Damaged luggage	Liability/ legal aid

5. Information about the loss

Notification to the airline	Did you report the incident to the airline? (Please enclose the report in this claim)	Yes No
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	<p>Has the airline paid you compensation</p> <p>Has the missing luggage been returned to you?</p>	<p>Yes How much _____</p> <p>No</p> <p>Yes , on ___/ ___ yr _____ at _____ o'clock</p> <p>No</p>
Police report	<p>Has the incident been reported to the police? (please enclose the report in this claim)</p>	<p>Yes No</p>
Ownership	<p>To whom did the stolen objects belong?</p>	<p>Name _____</p> <p>Address _____ _____</p> <p>Postal code _____</p> <p>City _____</p> <p>Country _____</p>
Theft from hotel room or building	<p>Was the place of the incident locked?</p> <p>Are there visible signs after break-in?</p> <p>Has the building been damaged?</p>	<p>Yes How: _____</p> <p>No</p> <p>Yes Which: _____</p> <p>No</p> <p>Yes How: _____</p> <p>No</p>
Theft from car, bus, tent or caravan	<p>Was the vehicle / tent locked?</p> <p>Car make / model?</p> <p>Were there visible signs of break-in?</p>	<p>Yes How: _____</p> <p>No</p> <p>_____</p> <p>Yes Which: _____</p> <p>No</p>

8. Your bank information (the bank account to which you would like us to transfer the compensation)

<p>Danish bank account</p> <p>Name of bank: _____</p> <p>Reg. No.: _____ Account No.: _____</p> <p>Exact name of bank account holder: _____</p>
<p>International bank account</p> <p>Name of bank: _____</p> <p>SWIFT/BIC: _____ IBAN: _____</p> <p>Exact name of bank account holder: _____</p>

9. Other insurance

<p>Have you taken out local insurance? Yes No</p> <p>If yes, which insurance company: _____</p> <p>and your policy number _____</p>		
<p>Do you have a credit card that includes travel insurance?</p> <p>Yes No</p>	<p>If yes, please state type of credit card:</p> <p>_____</p> <p>Name of issuing bank:</p> <p>_____</p>	<p>Card number (first 6 digits and last 4 digits):</p> <p>_____ XXXXXX _____</p>
<p>Has the claim been reported to the credit card or local insurance?</p> <p>Yes No</p>		

10. Declaration of content

The undersigned solemnly declare that the above information is true. I hereby authorize AIG to procure the necessary records / information for the assessment of the incident and questions connected to the incident. I also allow that these records /information be sent to other companies that are to pay compensation in relation to the claim. If the claim has been reported to the national Board of Industrial injuries or to the police, I allow the companies to collect information therefrom.

Date:	Signature:
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Please send this claim to:

travelclaim@aig.com or

or

AIG, Oswald Helmuths Vej 4, DK-2000 Frederiksberg, Denmark, tel. +45 9137 5300